

GUIDANCE ON CALIFORNIA AIR RESOURCES BOARD ADVANCED CLEAN FLEETS REPORTING REQUIREMENTS FOR STATE AND LOCAL GOVERNMENT FLEETS

Beginning in 2024, reports must be submitted by April 1 for fleets complying using the ZEV Purchase Schedule and February 1 for fleets opting into the ZEV Milestones Option (and annually thereafter until 2045). Reporting is completed online through the CARB Advanced Clean Fleets webpage in the [TRUCRS Reporting System](#). Information must reflect the California fleet as it is composed as of January 1 of the corresponding calendar year. The annual reporting period is during the month preceding report submission. All reports submitted to CARB electronically are considered signed by the responsible official. If an agency chooses to comply jointly, each individual department, division, district, subsidiary, or agency must report separately. Information to be reported is summarized below (13 CCR § 2013.2 and 2015.4), and additional instructions can be found on the [CARB ACF Reporting Website](#).

State or Local Government Agency Information
State or local government agency name or, if applicable, subdivision name
State or local government agency 's physical and mailing addresses
Designated contact person name, phone number, and email
The following operating authority numbers, if applicable: motor carrier identification number, United States Department of Transportation number, California Carrier Identification number, California Public Utilities Commission transportation charter permit number, International Registration Plan number
Identify the jurisdiction (state, county name, city name, or other local government).
Identify whether the fleet owner is an interstate rental fleet owner or is a waste or wastewater fleet owner.*
Name of the responsible official
Whether the fleet owner will permanently opt-in to the ZEV Milestones Option of 13 CCR § 2015.2 as described in 13 CCR § 2013(e) and no longer be subject to the requirements specified in 13 CCR § 2013, 2013.1 - 2013.4

*Only required if using ZEV Milestones Option.

Vehicle Information (for each vehicle in the California fleet)
Vehicle Identification Number (VIN)
Vehicle make and model
Vehicle model year
Vehicle license plate number and state or jurisdiction of issuance
Vehicle Gross Vehicle Weight Rating (8,500 lbs. to 14,000 lbs., greater than 14,000 lbs. to 26,000 lbs., or greater than 26,000 lbs.)
Vehicle body type
Fuel and powertrain type
Date vehicle purchase was made
Date vehicle was added to or removed from the California fleet
Whether the vehicle will be designated under or was purchased pursuant to any exemption or extension specified in 13 CCR § 2013.1 or 2015.3
Odometer or, if applicable, hubodometer readings for vehicles as specified in 13 CCR § 2013.2(f) or 2015.4(f)
Engine family and engine model year for any vehicles added to the California fleet after January 1, 2024
Whether the vehicle being reported by the controlling party is owned by another entity, if applicable.*
Funding contract start and end date for vehicles purchased with California State-funding if the vehicle is to be excluded during the funding contract period as specified by the funding program.

Vehicle Information (for each vehicle in the California fleet)

Identify whether the vehicle has a heavy front axle.*

ZEV Purchase Reporting. Fleet owners that are replacing a vehicle pursuant to the ZEV Purchase Exemption specified in 13 CCR § 2013.1(d) must identify which vehicle is being replaced.

*Only required if using ZEV Milestones Option.

Changes to an Existing Fleet (all changes must be reported within 30 calendar days)

Vehicles added to the California fleet

Vehicles that are permanently removed from the California fleet, including date of removal

If a backup vehicle exceeds the allowable mileage limit the change must be reported within 30 calendar days of the date the mileage limit was exceeded.

ZEV Conversions. Fleet owners that convert a vehicle to a ZEV must report the vehicle's new fuel type within 30 calendar days of being converted.

Odometer Reading Report (not for vehicles regularly in use)

Odometer Readings. The odometer reading from January 1 of the current calendar year and the date the reading was recorded from a properly functioning odometer or hubodometer.

Odometer Failure and Replacement. If the vehicle's originally equipped odometer has failed and is replaced, report the following information within 30 calendar days of the date the original odometer failed or was replaced, whichever comes first: the original odometer's final reading, the new odometer's initial reading, and the date of replacement.

Hubodometers. If the vehicle's originally equipped odometer has failed and is not being replaced, the fleet owner must equip the vehicle with a hubodometer. Fleet owners must report the serial number of the hubodometer within 30 calendar days of the date the hubodometer was installed.

Emergency Mileage. The fleet owner must report the number of miles travelled in support of the emergency for backup vehicles used in emergency operations that would exceed the backup vehicle mileage limit.

Exemption and Extension Reporting

ZEV Purchase Exemption Supporting Documentation. Fleet owners that purchase an ICE vehicle pursuant to this exemption must email TRUCRS@arb.ca.gov **within 30 calendar days** of receiving the new ICE vehicle with the following information: the purchase agreement; photo of VIN/GVWR label (typically located on the driver side door or door jamb); photo of license plate with driver's side of the vehicle visible; and separate photos of entire left and right sides of the vehicle, with doors closed showing the vehicle's body configuration.

*Vehicle Delivery Delay Reporting. Fleet owners utilizing the Vehicle Delivery Delay extension will have **30 calendar days** to report the delivery of the newly added ZEV and to either remove the ICE vehicle from the California fleet or to designate it as a backup vehicle.

*Rental Vehicle Option Reporting. Individual rental vehicles rented fewer than 180 calendar days under contract with origins and destinations in California do not need to be reported if using the Rental Vehicle Option specified in 13 CCR § 2015.2(d). Interstate rental fleet owners must report the average number of rental vehicles in California within each Milestone Group as determined by contracts or telemetry data as specified in 13 CCR § 2015.2(d).

*Intermittent Snow Removal Vehicle Reporting. Fleet owners may request that vehicles be designated as intermittent snow removal vehicles by submitting, via email to TRUCRS@arb.ca.gov, a copy of the vehicle's specifications sheet from the manufacturer showing the vehicle meets the definition of an intermittent snow removal vehicle, or the same clear and legible digital photographs requested in the ZEV Purchase Exemption above with an additional photo of the plow mounting attachment and control system; traction material spreader attachment and control system; or the de-icing system attachment and control system.

*Only required if using ZEV Milestones Option.