

**City of San Ramon**  
**Request for Proposals for**  
**Collection and Processing Services**  
**Answers to Proposer Questions #2**

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**Question 1**

**Question:** How many motor courts and private alleys are in the City?

**Answer:** Please refer to the maps on the RFP website under Additional Background, #30 “Motor Courts and Alleys.” The chart below shows the estimated number of motor courts and alleys for each map and in total:

<b>Map</b>	<b>Motor Courts</b>	<b>Alleys</b>
Amarante	10	2
Amaryllis Circle	16	1
Andorra	16	
Basswood	16	8
Belladonna	21	
Blueheart Way	25	
Cantera	15	3
Cedarwood Loop	27	
Cordova	17	
Cordova Encore	7	
Fioli Loop	12	
Lexington	7	
Lucy Lane	2	2
Posante	14	1
Stoneleaf 1		6
Stoneleaf 2		3
Tarragon Rose Ct.	20	
<b>Total</b>	<b>225</b>	<b>26</b>

This is the City’s best estimate. Motor courts and private alleys are not regularly inventoried. We encourage all proposers to conduct whatever due diligence they feel is necessary and appropriate to provide a responsible proposal.

Most of the motor courts and private alleys are located in the Wednesday collection area in Gale Ranch. The “Overview” map highlights those areas where the motor courts and private alleys are concentrated. Not all homes in highlighted areas of the “Overview” map have motor courts or private alleys.

Motor courts are shared, private, dead-end driveways. Most motor courts are shared by six homes whose garages all open onto the motor court. Private alleys are located behind homes, with the garages opening onto the alley. Private alleys are open-ended while motor courts dead-end.

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**Question 2**

**Question:** Who is the current street sweeping contractor?

**Answer:** Contract Sweeping Services

**Question:** a) Are they subject to labor/prevaling wage requirements?

**Answer:** No. There are no specific “prevailing wage” requirements in the RFP. Street and parking lot sweeping are not covered by current State prevailing wage requirements. The current sweeper operators are non-union. Contract Sweeping Services stated that no sweeper operators would lose employment if Contract Sweeping Services were no longer the sweeping contractor for San Ramon. Contract Sweeping Services’ attorney stated that AB 1669 does not apply to their current contract with the City. Therefore, the current sweeper operators will not be covered by Section 3.3.1 of the RFP regarding employee retention.

**Question 3**

**Question:** How many tenants would require individual tenant billing at Bishop Ranch and City Center?

**Answer:** There will be approximately 70 tenants with shared service at City Center who Bishop Ranch would like the Contractor to bill individually. Bishop Ranch estimates that 80%-85% of these will be “credit tenants”, meaning large companies with excellent credit.

**Question 4**

**Question:** Are rates charged for non-exclusive services City-approved rates?

**Answer:** The Contractor shall provide non-exclusive commercial Organic Materials and Recyclable Materials services at the following City-approved rates:

Recyclable Materials: Up to one cubic yard per week per commercial account at no additional charge to the customer. Higher levels of service at no more than 50% of the Solid Waste rate. For purposes of this requirement, Recyclable Materials means a single-stream mix (commingled paper, cardboard, containers) of the same Recyclable Materials collected from residents. Commercial Recyclable Materials may be collected in carts, bins, drop-boxes, or roll-off compactors.

Organic Materials: Up to 96 gallons per week per commercial account at no additional charge to the customer. Higher levels of service at no more than 50% of the Solid Waste rate. For purposes of this requirement, Organic Materials means a mix of the same Organic Materials (commingled food scraps, food soiled paper products, clean wood, yard trimmings, plant debris) that are collected from residents. Commercial Organic Materials may be collected in carts, bins, or roll-off compactors.

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The rates charged by the other permitted non-exclusive commercial recyclers are not City-approved. The City assumes that very few customers would pay rates higher than the maximum rates (no more than 50% of Solid Waste rates) available from the Contractor.

The rates charged for non-exclusive C&D services (including, but not limited to, mixed C&D and drop boxes of source separated metal, inerts, soil, shingles, yard trimmings, wood, and sheet rock) are not approved by the City for either the Contractor or the other permitted C&D recyclers.

The Contractor and the other non-exclusive permitted recyclers will both pay the same franchise fee on gross receipts for collecting non-exclusive commercial Organic Materials, Recyclable Materials, and C&D. The current franchise fee rate is 15% of gross receipts.

### **Question 5**

**Question:** Is the material collected curbside through the current neighborhood cleanup program included in the City's disposal agreement with Vasco Road Landfill?

**Answer:** Yes. Material collected through the neighborhood cleanup program that is subsequently disposed of is included in the City's disposal agreement and must be disposed of at the Vasco Road Landfill at the gate rate (\$/ton) specified in the agreement. However, a significant portion of the material set out for collection in the neighborhood cleanup program is reusable, recyclable, or compostable. Many San Ramon residents use the neighborhood clean-up program to set out bundled branches/prunings/yard trimmings in quantities/pieces too large to fit easily in their Organic Materials carts. The City understands that neighboring jurisdictions successfully recover reusable items from their neighborhood clean-up days. Proposers are required to submit a plan explaining how they will maximize the reuse and recovery of the neighborhood cleanup material, and minimize the amount that must be disposed of at the Vasco Road landfill. If the selected Contractor were to send San Ramon's neighborhood clean-up materials to a mixed waste processing facility, the residue from processing the San Ramon material would need to be disposed of at the Vasco Rd. Landfill.

### **Question 6**

**Question:** Will the City accept audited financial statement from a parent company?

**Answer:** Yes, if the parent company will provide a corporate guarantee.

**Question:** Can the litigation disclosure be limited to the State of California or must it be nationwide?

**Answer:** With regard to the items requested in Section 5.4.6 of the RFP, including litigation disclosure, proposers who operate in multiple counties or states with independent management structures (Districts, Regions, Market Areas) need only report such actions relative to their operations in the San Francisco Bay Area (Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma Counties.) Similarly, proposers who operate landfill facilities need not disclose information about those facilities, as they are beyond the scope of the services requested here.

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**Question 7**

**Question:** Section 5.4.6, Past Performance Record, Request for Proposals. Please specify the types of actions the City would like proposers to disclose as a part of the response document to the City.

**Question:** a) Workers Compensation Claims (Yes or No)

**Answer:** Yes

**Question:** b) OSHA Claims (Yes or No)

**Answer:** Yes

**Question:** c) EOC Claims (Yes or No)

**Answer:** Yes

**Question:** d) Notices of Violations from LEA, Air, Water or any other regulating entity (Yes or No)

**Answer:** Yes

**Question 8**

**Question:** Section 3.2.4, Street Sweeping Services, Request for Proposals. Does the one-hour response time for on-call street sweeping include after business hours and weekends? (Street sweeping business hours are considered between Monday-Friday, 7a.m. – 5p.m and 10p.m – 7a.m. per Exhibit K of the Contract.)

**Answer:** Yes. The City may consider alternative franchise language provided and evaluated in accordance with Section 5.8 of the RFP.

**Question 9**

**Question:** Pre-proposer Meeting, February 26. Would the City consider a proposal that changed collection days for a select grouping of customers?

**Answer:** Maintaining existing collection days is a high priority for the City. The residential routes were re-balanced on August 1, 2016. The re-balancing changed Discarded Materials collection days for 5,195 homes. The City wishes to avoid further changing any residential collection days so soon after the 2016 changes. Proposers must maintain the current practice of sweeping residential streets two business days after Discarded Materials collection day.

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Garbage Day	Street Sweeping Day
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Tuesday

**Question 10**

**Question:** Pre-proposer Meeting, February 26. The City expressed that there may be space available at their corporate yard for street sweeper parking. What are the terms of that arrangement, fees and how much space is available at the corporate yard?

**Answer:** The City can provide uncovered parking spaces for up to four street sweepers for \$200 per street sweeper per month. Contractor would have 24/7 access to the street sweepers. Contractor would be able to use the City wash rack to wash the sweepers at no additional charge. The City would also provide limited covered storage for street sweeper parts (brooms, tires, etc.) at no additional charge.

**Question 11**

**Question:** Does the City have any other available space for other equipment?

**Answer:** No.

**Question 12**

**Question:** Where do the street sweepers dump and who pays for disposal of street sweepings?

**Answer:** Contractor shall off-load collected street and parking lot sweeping debris at either of two City Service Centers: 5000 Crow Canyon Road, or 2011 Rancho Park Loop.

Contractor will be provided continuous (“24-7”) access to each Service Center and given up to five (5) fobs and/or keys to open the gates. After Contractor off-loads street sweepings at the Service Centers, City staff will then load the street sweepings into Drop Boxes. As part of the Discarded Materials Collection services provided to City Facilities, Contractor will deliver the Drop Boxes of street sweepings from the Service Centers to the Designated Residential Organic Materials Processing Facility (Vasco Rd. Landfill) as Organic Materials. If City staff determines that a load of street sweepings is not compostable, they will place it into a Solid Waste Drop Box, and Contractor shall, as a part of the Discarded Materials Collection services provided to City facilities, deliver the Drop Box to the Designated Disposal Facility (Vasco Rd. Landfill), to be disposed of as Solid Waste.

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The City will not charge Contractor (or Contractor's street sweeping subcontractor) to dump street sweepings at the two City Service Centers. City staff will commingle street sweepings with other City Facility Organic Materials (or Solid Waste, if a load of street sweepings is deemed non-compostable) in Drop Boxes at the Service Centers. Contractor shall collect Drop Boxes from the Service Centers at no charge to the City. Contractor shall deliver the Drop Boxes of Street Sweepings to the Vasco Rd. Landfill and shall pay Vasco Rd. Landfill the current rate for processing (or disposal) of franchised San Ramon Organic Materials (or Solid Waste) per the Post Collection Agreement. Nearly all of the street sweepings are compostable, consisting primarily of leaves. They are transferred along with other Organic Materials from the Vasco Rd. Landfill to the Forward Compost Facility.

If the Contractor collects material from the streets of the City that is deemed to be hazardous or toxic by a certified testing firm or landfill operator, the Contractor will be responsible for the safe and legal disposal of the material, including all associated costs. This has never occurred before.

Note that the City Service Centers have the ability to load walking floor trailers as well as Drop-Boxes. Proposers may consider the use of walking floor trailers instead of Drop Boxes to transport compostable street sweepings and other Organic Materials from the Service Centers to the Vasco Rd. Landfill during the Fall leaf season.

**Question 13 (Question 65 from Answers to Proposer Questions #1)**

**Question:** Does the current collective bargaining unit include sorters or are they treated as subcontractors? Are they subject to prevailing wage requirements?

**Answer:** The current contractor's Collective Bargaining Agreement with Teamsters Local 70 includes drivers but does not include recycling sorters. The current recycling sorters are non-union Waste Management employees. There are no specific "prevailing wage" requirements in the RFP. Waste Management stated that If San Ramon's recyclables were sent somewhere other than their Lodi MRF, it would not result in any staffing changes at the MRF. Therefore, the current recycling sorters will not be covered by Section 3.3.1 of the RFP regarding employee retention.